

## STAFF NAMES AND KEY ROLES 2023/24 -

Bersted Green Primary School is committed to safeguarding children and promoting their welfare and expects all staff and volunteers to share this commitment.

### Senior Leaders

<i>Name</i>	<i>Role</i>	<i>Key Responsibility</i>
Katie Jarvis	Headteacher	Strategic direction + Quality of Teaching Lead (+ PE) Safeguarding DSL
Kim Kalpakiotis	Deputy Head	INCo, well-being, DSL

### Teaching Staff

<i>Name</i>	<i>Year Group</i>	<i>Name of Class</i>	<i>Area of responsibility</i>
Claire Hutt/ Kim Kalpakiotis	Year 6	Foxes	SENDCo Deputy Head / Inclusion
Rebecca Turner	Year 6	Badgers	Basic skills lead
Annette Rogers/ Hannah Mensah	Year 5	Owls	History and geography/ RE/P4C
Shannon Blatcher/ Chloe Charman	Year 5	Penguins	PSHCE/RSE
Claire Middleton	Year 4	Hares	Pupil Premium/performing arts
Jade Young	Year 4	Rabbits	
Kris James	Year 3	Squirrels	Art and MFL/French - IT rotations
David Galpin	Year 3	Hedgehogs	Y3/4 interventions and Outside classroom
James Chant	Year 2	Frogs	Maths, stealth maths and Y2-3 transition
Sarah Mead	Year 2	Dormice	Design technology
Katrina Jones	Year 1	Butterflies	Reading and phonics
Emily White	Year 1	Dragonflies	Science

Tim Pygott	Year R	Ladybirds	Music
Amanda Barham	Year R	Ladybirds	Curriculum lead
Amy O'Connor	Year R/1	Ladybirds	Computing/Little Acorns qualified teacher link
Andrea Muscaliuc	All	All	EAL

Each class has an attached teaching assistant to support learning and to lead a whole school area or intervention eg. Dyslexia, accelerated reading etc. We also have additional support for children who don't speak English at home for pupil premium and Children Looked after (CLA) children.

At least one member of staff in every class is first aid trained. All Early Years and pre-school staff have a paediatric first aid qualification.

#### **Non-teaching/Office Team**

<b>Name</b>	<b>Position</b>	<b>Responsibilities</b>	<b>Email</b>
Sandra Chapman	School Business Manager	Financial Management Staffing, Premises	<a href="mailto:sbm@berstedgreen.school">sbm@berstedgreen.school</a>
Leanne Farr	Office manager	Office Capacity Admissions, Pupil Data, School Fund Web site	<a href="mailto:office@berstedgreen.school">office@berstedgreen.school</a>
Hazel Baker	Receptionist/	Reception Attendance overview Pupil Punctuality Free School Meals Uniform	Staff can all be contacted via <a href="mailto:office@berstedgreen.school">office@berstedgreen.school</a>  <a href="mailto:Clerk@berstedgreen.school">Clerk@berstedgreen.school</a>
Donna Thompson	Clerk to governors		
Anthony Whiffin	Premises Manager 07739793942	Premises Health and Safety Fire Safety General maintenance	

		Grounds maintenance	
Paul Dixon Deborah Kariminik Natalie Hill	Midday meals team		

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Hazel Baker	Receptionist/	Reception Attendance overview	Staff can all be contacted via

		Pupil Punctuality Free School Meals Uniform	<a href="mailto:office@berstedgreen.school">office@berstedgreen.school</a>
Donna Thompson	Clerk to governors		<a href="mailto:Clerk@berstedgreen.school">Clerk@berstedgreen.school</a>
Anthony Whiffin	Premises Manager  07739793942	Premises Health and Safety Fire Safety General maintenance Grounds maintenance	
Paul Dixon  Deborah Kariminik  Natalie Hill	Midday meals team		

**Cleaning team - ensure the school is spick and span every school day.**

**Catering Team - Chartwells**

We also really value the support from our volunteer team - especially members of the Rotary Club who listen to children read - thank you

**School Governors - see Governors page**

Governors can be contacted via the School Office or at [governors@berstedgreen.school](mailto:governors@berstedgreen.school)



